



## **Clinical Supervisor Job Description**

### **40 hour/week, exempt**

**Prevent Child Abuse Athens (DBA: Brightpaths)** is looking for a compassionate, dedicated person to make a difference in the community by supervising Healthy Families Family Support Specialists. You can impact lives and inspire change right in your own backyard. Brightpaths serves Clarke, Oconee, Oglethorpe, Madison, Jackson, Barrow, and Walton counties. The Clinical Supervisor is responsible for providing reflective supervision to home visitors and assisting with the Healthy Families program.

### **Essential Functions:**

- Implements the Healthy Families (HF) program following HFA guidelines.
- Coordinates, supervises, and participates in all HF activities, including family assessment, home-based family support, referral and coordination of new families, evaluation.
- Schedules and provides strength-based reflection, responsive supervision for at least 1.5 hours with each direct service staff member on a weekly basis.
- reviews participants' records on a weekly basis to determine effectiveness of program services.
- Coordinates program activities with hospitals, Child Protective Services, community based agencies, and the public.
- Supervises staff in development of Family Goal Plans.
- Monitors caseload and/or work assignments of HF support staff.
- Evaluates staff performance on a regular basis.
- Ensures that necessary data is collected and provided to Program Manager.
- Conducts home visits and family assessments as needed.
- Attends and participates in all HF Institutes, seminars, and trainings.
- Assist in maintaining the suite's nationally recognized HFA accreditation.
- Provides assistance to Program Manager and Executive Director with grant-writing and reporting as needed.

## **Performance/Physical Requirements:**

- Excellent interpersonal and communication skills
- Ability to empower and nurture staff and families appropriately
- Knowledge of maternal-infant health, child development, and child abuse and neglect
- Ability to manage and motivate staff as well as provide support during stressful and traumatic situations.
- Ability to be non-judgmental, show compassion, empathy, and humility
- Organizational skills and attention to detail
- Excellent time management
- Self-motivated and able to keep deadlines for data entry for grantors
- Ability to lift 30 to 50 lbs

## **Qualifications:**

- Bachelor's degree and three years related experience
- Master's degree in social work, psychology, counseling, or related behavioral health field preferred
- Experience supervising staff with reflective practice
- Strong clinical background
- Infant mental health endorsement (Level III or IV) preferred
- Bilingual in English and Spanish is preferred but not required.
- Pass a background check

Apply at [brightpathsathens.org/jobs](http://brightpathsathens.org/jobs)

For more information or questions, please contact [info@pcaathens.org](mailto:info@pcaathens.org)